

**MINUTES OF THE MONTHLY MEETING OF THE
PUBLIC BUILDING COMMISSION OF ST. CLAIR
COUNTY, ILLINOIS, HELD ON THURSDAY
OCTOBER 22, 2015 AT 3:00 P.M. AT THE
ST. CLAIR COUNTY BUILDING, BELLEVILLE, ILLINOIS**

The Regular Monthly Meeting of the Public Building Commission of St. Clair County, Illinois was called to order by Chairman Richard Sauget at 3:00 p.m., on Thursday, October 22, 2015 at the St. Clair County Building, Belleville, Illinois.

The following Commissioners answered present to roll call: Richard Sauget, Luther Jackson, Daniel Polites, Charles Lee, Richard Effinger, and Thomas Dinges. Commissioner James Nations was absent.

Also present for the meeting, or for a portion thereof, were the following: Debra Moore, Interim County Administrator; Dan Trapp, MidAmerica St. Louis Airport Engineering and Planning Director; Tim Cantwell, MidAmerica St. Louis Airport Director; James Brede, Director of Buildings; Joe English, Data Processing; Fred Boch, County Board Member; Ed Cockrell, County Board Member; Randy Pierce, Mascoutah Herald; Joseph Bustos, Belleville News-Democrat; Attorney Bernard Ysursa; and Vickie Boyde, Secretary.

Minutes of the September 24, 2015 Regular Monthly Meeting were reviewed. Commissioner Polites moved that the Regular Monthly Meeting Minutes, dated September 24, 2015 be approved as provided. Second by Commissioner Lee and carried.

Commissioner Polites reviewed the Regular Expense Claims Report with Payroll Ledger Report, dated October 30, 2015 and moved to approve payment of bills. Second by Commissioner Effinger. Roll call as follows:

Commissioner Nations	: Absent
Commissioner Jackson	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye

Commissioner Effinger : Aye
Commissioner Dinges : Aye
Commissioner Sauget : Aye
AYES: 6 ABSENT: 1 NAYS: None

Motion carried.

Commissioner Polites reviewed the Airport Expense Claims Report, dated October 30, 2015 and moved to approve payment of bills. Second by Commissioner Effinger. Roll call as follows:

Commissioner Nations : Absent
Commissioner Jackson : Aye
Commissioner Lee : Aye
Commissioner Polites : Aye
Commissioner Effinger : Aye
Commissioner Dinges : Aye
Commissioner Sauget : Aye
AYES: 6 ABSENT: 1 NAYS: None

Motion carried.

Commissioner Polites reviewed the Monthly Budget Analysis Report for October 2015, and asked that it be placed on file, stating that the 2015 Budget is in line with the projected percentage of 83.3% expenditures with the exception of PBC Bond and Interest County Buildings at 97.0%, as well as PBC Bond and Interest Airport at 100%, due to the semi-annual bond payments.

Commissioner Polites reviewed the Trial Balance Report for September 2015, and asked that it be placed on file. The Secretary has a copy available for review in the Public Building Commission Office.

For Operations, James Brede, Director of Buildings, requested that the Commission ratify the authorization for the purchase of Kronos Timekeeping Software & Hardware. Director Brede explained that there was an 18% discount by ordering in September, prompting him to contact Chairman Sauget for permission to authorize the purchase. Ed Cockrell, County Board Member, inquired if the system was for all County employees. Director Brede responded that it would just be for the Public Building Commission. Commissioner Effinger moved to ratify the authorization to purchase Kronos Timekeeping Software and Hardware. Second by Commissioner Dinges. Roll call as

follows:

Commissioner Nations	: Absent
Commissioner Jackson	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Aye
Commissioner Dinges	: Aye
Commissioner Sauget	: Aye
AYES: 6 ABSENT: 1	NAYS: None

Motion carried.

Director Brede presented the IMPACT Strategies Restroom Renovations Change Order. Director Brede explained that the Change Order reflects a savings of \$113,035.00 from the projected cost of \$950,724.00. Director Brede explained that there was a large contingency built into the project due to unknowns regarding what would be encountered behind the walls. Director Brede stated that, with the project completed, there were no big problems, allowing the project to be completed below budget, at a total cost of \$837,689.00. Commissioner Effinger moved approval of the IMPACT Strategies Restroom Renovations Change Order Addendum #13B. Second by Commissioner Polites.

Roll call as follows:

Commissioner Nations	: Absent
Commissioner Jackson	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Aye
Commissioner Dinges	: Aye
Commissioner Sauget	: Aye
AYES: 6 ABSENT: 1	NAYS: None

Motion carried.

Director Brede requested approval of the Contract with EWR Associates for the Architectural Plan Update, in an amount not-to-exceed \$50,000.00. Director Brede advised that the material included in the Commissioners' packets includes the Highway Department, which will not be included in the Contract. Director Brede explained that the Project would update and consolidate facility plans. Commissioner Polites moved approval of the Contract with EWR Associates for the Architectural Plan

Update, in an amount not-to-exceed \$50,000.00. Second by Commissioner Jackson. Roll call as follows:

Commissioner Nations	: Absent
Commissioner Jackson	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Aye
Commissioner Dinges	: Aye
Commissioner Sauget	: Aye
AYES: 6 ABSENT: 1	NAYS: None

Motion carried.

For Airport Operations Business, Tim Cantwell, MidAmerica St. Louis Airport Director, requested that the Public Building Commission approve the Budget Amendment for Fuel. Director Cantwell explained that fuel expenses have increased due to the increased flight volumes at the Airport, with 2015 fuel amounts sold year-to-date at 709,000 gallons, which is an increase of 17.8% over the year 2014 total of 625,000 gallons. Director Cantwell stated that he anticipates using over one million gallons of fuel by the close of 2015. Director Cantwell reiterated to the Commission that fuel is a resale product. Commissioner Polites moved approval of the Budget Amendment for Fuel. Second by Commissioner Effinger. Roll call as follows:

Commissioner Nations	: Absent
Commissioner Jackson	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Aye
Commissioner Dinges	: Aye
Commissioner Sauget	: Aye
AYES: 6 ABSENT: 1	NAYS: None

Motion carried.

Director Cantwell requested that the Public Building Commission approve a Two Year Extension Agreement with Joe Crenshaw d/b/a American Design Builders. Director Cantwell explained that the Airport is currently contracted with American Design Builders (ADB) for tree management services and that, due to bad weather and other restrictions on tree management at the

Airport, a two year extension would be necessary to provide service for all Airport land. Director Cantwell stated that forest management is something that the Federal Aviation Administration views favorably, and that the Airport has received \$165,000.00 in revenue from the program. Commissioner Polites moved approval of the Two Year Extension of the Tree Management Agreement with Joe Crenshaw d/b/a American Design Builders. Second by Commissioner Dinges. Roll call as follows:

Commissioner Nations	: Absent
Commissioner Jackson	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Aye
Commissioner Dinges	: Aye
Commissioner Sauget	: Aye
AYES: 6 ABSENT: 1	NAYS: None

Motion carried.

Director Cantwell requested that the Public Building Commission approve the Property Lease Agreement with Mid-America Advertising, Inc. Director Cantwell stated that Counsel has reviewed the Agreement with Mid-America Advertising, Inc. Director Cantwell elaborated that the Airport would receive 30% of the advertising revenue received from each of the two structures, on a monthly basis, for 5 years. Commissioner Polites moved approval of the Property Lease Agreement with Mid-America Advertising, Inc. Second by Commissioner Effinger. Roll call as follows:

Commissioner Nations	: Absent
Commissioner Jackson	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Aye
Commissioner Dinges	: Aye
Commissioner Sauget	: Aye
AYES: 6 ABSENT: 1	NAYS: None

Motion carried.

Director Cantwell updated the Commission about the trade route from Latin America to China. Director Cantwell stated that they have obtained more data from United States Customs that is able to be analyzed, and can be used to draw companies to use a different logistics route. Director Cantwell

indicated that North Bay is in discussions with charters regarding Latin American fruit providers. Director Cantwell indicated that the data from Customs provided insight regarding the top Latin American countries for trade and the types of materials which they trade, along with a further breakdown by the destination. Director Cantwell stated that one-third of air cargo between the United States and Shanghai, as well as between the United States and Hong Kong, require cold-chain handling. Director Cantwell explained that the United States serves as a necessary transfer point for cargo between Latin America and Asia due to the differing aircraft sizes utilized for cargo in each region. Director Cantwell elaborated that 747 frame aircraft are predominantly utilized for cargo, which is usually finished goods, on East-West routes in the Northern Hemisphere; while the North-South route between the United States and Latin America needs aircraft with about half that capacity due to the different quantities, qualities, and growing seasons of the primarily agrarian goods exported from Latin America. A general discussion was held. Commissioner Polites asked if MidAmerica Airport would be liable for the content of the shipments. Director Cantwell responded that the role of MidAmerica Airport would be solely as a host, and would not take on any liability for shipments. Director Cantwell stated that market entry is not easy, with Chairman Sauget adding that previous discussions with Miami handlers were not congenial because it is taking their business. Director Cantwell explained that it is necessary to establish buyers and sellers with the chain going through, and it takes a while to get that established. When Commissioner Effinger inquired about local suppliers, Director Cantwell responded that local sellers take their goods to Chicago, Louisville, etc. for shipping. Director Cantwell stressed that there is no freight schedule out of St. Louis. Director Cantwell clarified that in regard to Hong Kong and Shanghai, it is one country, but two economies, with Hong Kong easier to import product. Director Cantwell explained that one of MidAmerica Airport's main export capabilities is fresh fruit. Director Cantwell stated that between the cold-chain capability and the benefit of MAA not being backed up like Miami, MidAmerica Airport is an attractive location for

the trade route. Director Cantwell offered that the strategy for the trade route would be to start up a couple of Latin America destinations, consolidate those, and then focus on China. Director Cantwell also elaborated that China has more bilateral open trade agreements with Latin America than the United States does. Chairman Sauget explained that the previous trips to Latin America were beneficial by increasing awareness of the St. Louis region amongst those in Latin America.

There being no further business to come before the Public Building Commission, Commissioner Effinger moved for adjournment. Second by Commissioner Lee and carried.

Meeting adjourned at 3:30 p.m.

Respectfully submitted,



Vickie Boydte
Secretary

APPROVED:


CHAIRMAN